



JOB POSTING

MAINTENANCE SUPERVISOR

LOCATION: Exshaw, Alberta

COMMENTS ON IMMIGRATION: If you are applying for a position in another country, please note that the position and your application will have to be considered from an immigration perspective.

DUTIES AND RESPONSIBILITIES:

The successful applicant is expected to be hands on and will be responsible for the following:

- Provide leadership to ensure the highest standards are achieved and maintained in terms of safety, personnel, quality and efficiency.
- Facilitate and promote a positive working environment, and empowered team.
- Review, identify and organize training requirements to develop the skills and capabilities of the maintenance team (comprised of mechanical and electrical trades people).
- Follow up with maintenance team during their assigned tasks on a regular basis to be sure work is performed in a safe and efficient manner, share advice, and give positive feedback.
- Act as a technical resource and coach to maintenance team members and peers.
- Responsible for planning, scheduling, coordinating, and supervising all work requirements associated with preventative maintenance, emergency repairs and day to day work orders.
- Participate in the communication and coordination between Maintenance, Production, Management and other Functional groups within Graymont.
- Coordinate and manage MAPUS (Maintenance and Production Uptime Strategy) to continuously improve maintenance practices, and ensure sustainable implementation of the strategy.
- Responsible for managing and improving Condition Based Monitoring and Failure Analysis programs, as part of the plant's overall preventative maintenance strategy.
- Ensure the normal and critical spare parts inventory is effectively managed.
- Communicate and work in cooperation with Production personnel to ensure equipment uptime is maintained at the highest possible standard.
- Perform "on-call" duties on rotation with the supervisory team.

QUALIFICATIONS:

- Established track record of developing and maintaining a safe work culture.
- Proven leadership skills, demonstrated ability learn, and work effectively in a team environment.
- College or University degree in a related field, or Journeyman (Heavy Duty Mechanic, Millwright or Electrician), with a minimum of 4 years heavy industrial experience (maintenance, production or engineering and preferably supervisory experience) or an equivalent combination of education and experience.



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- Good computer skills and knowledge of Microsoft programs, able to learn new applications.
- Excellent communicator (both written and oral), self-directed and highly motivated requiring minimal direct guidance.
- Strong organizational skills and ability to manage multiple priorities.
- Excellent analytical and problem solving and decision-making skills.

Please forward resumes to jking@graymont.com